



The Executive Council of the State of New Hampshire

State House, 107 North Main Street, Concord, NH 03301

Christopher T. Sununu
Executive Councilor
District Three

TO: All Third District Cities and Towns
FROM: Executive Councilor Christopher T. Sununu
DATE: January 29, 2014

The Governor and Executive Council met on Wednesday, January 29, 2014 at the State House, Concord, NH and considered an agenda of approximately 63 items.

The next scheduled Governor and Executive Council Meeting will be held on Wednesday, February 12, 2014 at 10:00 a.m. in the Council Chamber at the State House in Concord, NH.

*The following Authorized items might be of interest to District Three constituents; the items in **BOLD** denote items with direct impact to District Three:*

#1 **CONSENT CALENDAR - DONATION:**

DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

- A. Authorized to accept and expend funds as a donation from The Noah Foundation in the amount of \$15,000. **100% Other Funds – APCP. PASSED – Unanimous Vote.**

BUSINESS FINANCE AUTHORITY

#2 Authorized to hold a Public Hearing with respect to the financing of a loan to Coastal Economic Development Corporation for the benefit of Screw-Matic Corp dba SMC Aerospace or nominee located in Seabrook, NH. Action will authorize a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act. **PASSED – Unanimous Vote.**

OFFICE OF ENERGY AND PLANNING

#3 Authorized to budget and expend prior year carry forward Petroleum Violation Escrow funds in the amount of \$21,024 as a cash match for the US Department of Energy – State Energy Program grant. Effective January 29, 2014 through June 30, 2015. **100% Other Funds (PVE Funds). PASSED – Unanimous Vote.**

#4 Authorized to enter into a contract with Energy Efficient Investments Inc. Merrimack, NH, to provide quality control inspection services for the federally funded NH Weatherization Assistance Program, in the amount of \$12,000. Effective January 29, 2014 through March 31, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF INFORMATION TECHNOLOGY

#5 Authorized, for the benefit of the Department of Safety, to exercise a **sole source** contract extension with NIIT Technologies, Atlanta, GA, for technical support services for the Municipal Agent Automation Program, in the amount of \$1,050,000 from \$1,952,630 to \$3,002,630. Effective upon G&C approval through June 30, 2016. **100% Other (Agency Class 27) Funds: the agency Class 27 used by DOS to reimburse DoIT for this contract is 100% Highway Funds. PASSED – Unanimous Vote.**

[#6](#) Authorized to accept funds in the amount of \$254,995 in SFY 14 from the State Homeland Security Program funds available from the Department of Safety for funding of cyber/network security measures at DoIT for the Statewide IT network. (2) Further authorized to establish 046 consultant positions for the purpose of reviewing and recommending cyber/networking security measures at DoIT for the statewide IT network. Effective upon G&C approval through June 30, 2014. **100% Other Funds; the funds used by DOS reimburse DoIT are 100% Federal Funds. Fiscal Committee approved. PASSED – Unanimous Vote.**

DEPARTMENT OF THE ADJUTANT GENERAL

#7 Authorized the nomination of Lieutenant Colonel Gregory J. Malone, Cape Elizabeth, ME, for appointment to the rank of Lieutenant Colonel, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified. **PASSED – Unanimous Vote.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

[#8](#) Authorized a Working Capital Warrant in the amount of \$325,000,000 to cover expenditures for the months of February 2014. **PASSED – Unanimous Vote.**

[#9](#) Authorized the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval. **PASSED – Unanimous Vote.**

[#10](#) Authorized the Bureau of Public Works Design and Construction to enter into a contract with R.S. Audley Inc., Bow, NH, for the North Beach Seawall Repairs, Hampton, NH, for a total price not to exceed \$3,192,140. (2) Further authorized a contingency in the amount of \$159,600 for unforeseen conditions, bringing the total to \$3,351,740. (3) Further authorized the amount of \$37,000 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, Capital Clerk for oversight and engineering services provided, bringing the total to \$3,388,740. Effective upon G&C approval through June 15, 2015. **50% Capital – General, 50% Other Funds. PASSED – Unanimous Vote.**

[#10A](#) Authorized to accept and place on file the quarterly reporting containing a list of vendors that agencies have contracted with for the period of October 1, 2013 through December 31, 2013. **PASSED – Unanimous Vote.**

STATE TREASURY

[#11](#) Authorized to issue a warrant from funds not otherwise appropriated in the amount of \$91,504 and the State Treasurer to issue checks in the amount of \$91,503.80 to the rightful owners of abandoned or unclaimed funds. **PASSED – Unanimous Vote.**

DEPARTMENT OF CULTURAL RESOURCES

[#12](#) Authorized the Division of Historical Resources to **retroactively** renew membership with the National Conference of State Historic Preservation Officers, Washington, DC, in the amount of \$4,671. Effective January 1, 2014 through December 31, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

[#13](#) Authorized the Division of Arts to award Public Value Partnership Grant in the amount of \$13,000 to the Currier Museum, Manchester, to strengthen the capacity for affordable diverse arts programs to NH residents and visitors. Effective upon G&C approval through June 30, 2014. **100% General Funds. PASSED – Unanimous Vote.**

[#14](#) Authorized the Division of Arts to award a Public Value Partnership Grant in the amount of \$5,200 to the NH Music Festival, to strengthen the capacity for affordable diverse arts programs to NH residents and visitors. Effective upon G&C approval through June 30, 2014. **100% General Funds. PASSED – Unanimous Vote.**

[#15](#) Authorized the Division of Arts to award a Public Value Partnership Grant in the amount of \$13,000 to Colonial Theatre Group, Keene, to strengthen the capacity for affordable diverse arts programs to NH residents and visitors. Effective upon G&C approval through June 30, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

[#16](#) Authorized to enter into an agreement with NH Agriculture in the Classroom, Concord, NH, to develop key school educational programming and outreach activities, in the amount of \$10,000. Effective upon G&C approval through May 1, 2014. **100% General Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF JUSTICE

[#17](#) Authorized to hire into Class 050, Part-Time salaries in the Consumer Protection Bureau, for the purpose of hiring a part-time Attorney I, to provide the administrative prosecution legal services required for the Board of Podiatry and the Board of Licensing for Alcohol and Other Drug Use Professionals. (2) Further authorized to enter into a memorandum of understanding with the Board of Podiatry for the purpose of providing administrative prosecution legal services and to accept and expend \$10,000 from the Board for providing these services. (3) Further authorized to enter into a memorandum of understanding with the Board of Licensing for Alcohol & Other Drug Use Professionals for the purpose of providing administrative prosecution legal services and to accept and expend \$20,000 from the Board for providing these services. Effective upon G&C approval through June 30, 2015. **100% Transfer from other agencies (fees). Fiscal Committee approved. PASSED – Unanimous Vote.**

[#18](#) Authorized to enter into sub grants with the agencies as detailed in letter dated January 13, 2014, totaling \$62,349 for residential substance abuse treatment programming from the FFY 2012 and FFY 2013 Residential Substance Abuse Treatment Grant Programs. Effective upon G&C approval through September 30, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

INSURANCE DEPARTMENT

[#19](#) Authorized to enter into a contract with Freedman HealthCare LLC, to assist in updating the data submission rules for data collected by licensed insurers and third party administrators in NH, in the amount of \$50,000. Effective upon G&C approval through December 31, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

[#20](#) Authorized to amend a **sole source** contract with Public Consulting Group Inc., Boston, MA (originally approved by G&C on 3-20-13, item #18), for consulting services, for the purpose of planning, development and design of plan management activities related to a partnership health benefit exchange, by increasing the amount by \$273,750 from \$594,250 to \$868,000, and by extending the end date from February 28, 2014 to June 30, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF CORRECTIONS

[#21](#) Authorized to enter into a contract with Eric Joyce d/b/a Joyce Dental Laboratory, Laconia, NH, to provide Dental Laboratory Services, in the amount of \$85,363.75. Effective April 5, 2014, or upon G&C approval, whichever is later, through June 30, 2015, with the option to renew for one additional period of two years. **100% General Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Bureau of Facilities and Assets Management

[#22](#) Authorized to amend a sole source lease with 40 Terrill Park Drive LLC c/o CPManagement Inc., Exeter, NH (originally approved by G&C on 1-14-09, item #58), for the Concord District Office space, by increasing the price in the amount of \$265,475.52 to \$2,794,081.68 from \$2,528,606.16, and by extending the term to July 31, 2014.

Effective February 1, 2014, or upon G&C approval, whichever is later, through July 31, 2014. 60% General, 40% Federal Funds. PASSED – Unanimous Vote.

Office of Human Services

[#23](#) Authorized to accept, expend and allocate Federal Funds in the amount of \$722,837 for SFY 2014 and SFY 2015. Effective upon G&C approval through June 30, 2015. **100% Federal Funds. Fiscal Committee approved. PASSED – Unanimous Vote.**

Bureau of Homeless and Housing Services

[#24](#) Authorized the Bureau of Homeless and Housing Services to amend an agreement with Lakes Region Mental Health Center Inc., d/b/a Genesis Behavioral Health, Laconia, NH, (originally approved by G&C on 1-16-13, item #26), for permanent housing for seven or more individuals, by increasing the price by \$38,837 from \$38,659 to \$77,496 and by extending the completion date from January 31, 2014 to January 31, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

Division for Children, Youth & Families

[#25](#) Authorized to accept private funds for Spark NH, Early Childhood Advisory Council, in order to accept and expend private funds from the NH Charitable Foundation in the amount of \$25,000 to support general operations. Effective upon G&C approval through December 31, 2014. **100% Private / Other Funds. PASSED – Unanimous Vote.**

[#26](#) Authorized to pay a membership fee to the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance, Washington DC, in the amount of \$3,215. Effective January 1, 2014 through December 31, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

[#27](#) Authorized to enter into an agreement with NH Legal Assistance Inc., Concord, NH, to provide civil legal advocacy services to juveniles up to age 18 in the Laconia, Nashua, Manchester, Farmington, Conway, Concord and Rochester areas who are at risk for, or are involved with, the juvenile justice system, by providing services through the Youth Law Project, in an amount not to exceed \$68,276. Effective upon G&C approval through February 1, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

[#28](#) Authorized to enter into an agreement with the Upper Room, A Family Resource Center, Derry, NH, to provide juvenile court diversion and intervention services to youth up to the age of 18 in the Greater Derry Area through the Greater Derry Juvenile Diversion program in an amount not to exceed \$66,300. Effective upon G&C approval through February 1, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

[#29](#) Authorized to enter into an agreement with the City of Rochester Police Department to provide juvenile court diversion services by providing support services for Rochester Teen Night events, in an amount not to exceed \$10,000. Effective upon G&C approval through February 1, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

[#30](#) Authorized to enter into an agreement with the Youth Council, Nashua, NH, to provide juvenile court diversion and intervention services to minority youth up to the age of 18 in the Nashua Area program in an amount not to exceed \$90,000. Effective upon G&C approval through February 1, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

[#31](#) Authorized to enter into an agreement with JSI d/b/a Community Health Institute, Bow, NH, to provide services to juvenile court prevention and intervention programs to improve the efficacy, evaluation and sustainability of juvenile court diversion programs statewide by continuing Center for Excellence business operations in an amount not to exceed \$80,430. Effective upon G&C approval through February 1, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

[#32](#) Authorized to enter into an agreement with Child and Family Services of NH, Manchester, NH, for the provision of recruitment and retention activities for Resource Family Homes, in an amount not to exceed \$150,000. Effective upon G&C approval through December 30, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

[#32A](#) Authorized to enter into an agreement with Bethany Christian Services of New England, Candia, NH, to provide a Community and Faith Based Initiative to Support Resource and Adoptive Families, in an amount not to exceed \$100,000. Effective upon G&C approval through December 31, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

Division of Family Assistance

[#33](#) Authorized to amend an agreement with Michael Kalinowski, Durham, NH, (originally approved by G&C on 5-15-13, item #28), to provide a True Cost of Care Assessment with a group of urban child care providers, by extending the completion date from March 30, 2014 to June 30, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

Division of Public Health Services

[#34](#) Authorized the Bureau of Infectious Disease Control to enter into a grant agreement with the town of Gorham, NH, under which the Division of Public Health Services will provide one portable ventilator and necessary accessories valued at \$6,990 to enhance respiratory medical capacity in response to a large-scale health emergency, using funding supported by the Federal Department of Homeland Security Grant to NH. Effective upon G&C approval, and until the grant agreement is terminated by one of the parties. **100% Other Funds. PASSED – Unanimous Vote.**

[#35](#) Authorized to enter into a **sole source** agreement with Robert Gougelet, MD, Hanover, NH, to provide expert disaster medicine and public health emergency consultation services, in an amount not to exceed \$220,000. Effective upon G&C approval through August 31, 2015. **93% Federal, 7% General Funds. PASSED – Unanimous Vote.**

[#35A](#) Authorized to enter into agreements with: (1) Concord Feminist Health Center, in the amount of \$73,218, (2) Feminist Health Center of Portsmouth d/b/a Joan G Lovering Health Care, in the amount of \$89,214, and (3) Planned Parenthood of Northern New England, in the amount of \$737,568, to provide family planning services, for an amount not to exceed \$900,000. Effective upon G&C approval through June 30, 2015. **100% General Funds. PASSED – Unanimous Vote.**

Bureau of Elderly & Adult Services

[#36](#) Authorized to enter into an agreement with James B. Manning, a dental contractor, to provide limited dental treatment to adults age 60 and older that will be participating in a dental screening project. No maximum or minimum client and service volume is guaranteed. Accordingly, the price limitation among all agreements is \$22,309 each SFY for a total of \$44,618. Effective upon G&C approval through June 30, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

Bureau of Drug and Alcohol Services

[#37](#) Authorized to accept and expend federal funds in the amount of \$198,000 from the Substance Abuse and Mental Health Services Administration to fund the State Epidemiological Outcomes Workgroups. Effective upon G&C approval through September 29, 2014. **100% Federal Funds. Fiscal Committee approved. PASSED – Unanimous Vote.**

NEW HAMPSHIRE BOARD OF MEDICINE

[#38](#) Authorized to accept and place on file the annual report for FY 13. **PASSED – Unanimous Vote.**

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

[#39](#) Authorized the Division of Parks and Recreation to accept \$5,305 in donations given in memory of Dolly Conron, from the individuals as detailed in letter dated December 11, 2013. Effective upon G&C approval. **PASSED – Unanimous Vote.**

FISH AND GAME DEPARTMENT

[#40](#) Authorized to enter into a **sole source** Cooperative Project agreement with University of NH, to continue research using nano-tag telemetry to investigate foraging behavior for common terns, for a total of \$74,292. Effective upon G&C approval through January 1, 2016. **65% Federal, 35% Conservation License Plate Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

[#41](#) Authorized to **retroactively** accept and expend \$21,019 from the State of Arizona, Arizona Geological Survey to complete a geothermal energy assessment project. Effective December 1, 2013 through March 31, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

[#42](#) Authorized to award grant aid funds to four entities in the aggregate amount of \$1,748,019 for wastewater facility projects. Effective upon G&C approval. **100% General Funds. PASSED – Unanimous Vote.**

[#43](#) Authorized Robert/Vicki Gilfert's request to perform work on Lake Winnepesaukee in Alton. **PASSED – Unanimous Vote.**

[#44](#) Authorized to enter into a **sole source** agreement with Sawyer Mill Associates Inc., Dover, NH, for feasibility studies, design, and permitting associated with the removal of the Sawyer Mills Upper and Lower Dams, in the amount of \$10,000. Effective upon G&C approval through December 15, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

[#45](#) Authorized Beaconwood 2012 Realty Trust's request to perform work on Sunapee Lake in New London. **PASSED – Unanimous Vote.**

NEW HAMPSHIRE VETERANS HOME

[#46](#) Authorized to **retroactively** pay Control Technologies Inc., Manchester, NH, the amount of \$7,285.22 for the repair of HVAC and heating consoles at the Veteran's Home from September to December 2013. **100% General Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF EDUCATION

[#47](#) Authorized the Division of Higher Education to enter into a sole source memorandum of agreement with the Community College System of NH, Concord, NH, to provide services that will increase awareness of postsecondary mathematics requirements, improve mathematics preparedness and raise financial literacy, in an amount not to exceed \$52,768. Effective upon G&C approval through June 30, 2014. **100% Federal Funds. PASSED – Van Ostern recused.**

DEPARTMENT OF SAFETY

[#48](#) Authorized to **retroactively** accept and expend \$90,727 of federal funds from the NH Highway Safety Agency that will be used by the Division of State Police to conduct patrols known as "Operation Safe Commute". Effective October 1, 2013 through September 30, 2014. **100% Agency Income. PASSED – Unanimous Vote.**

[#49](#) Authorized to enter into a grant agreement with the Department of Fish and Game in the amount of \$33,090.20 for the Operation Stonegarden portion of the 2013 Homeland Security Grant Program. Effective upon G&C approval through August 31, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

[#50](#) Authorized to enter into a grant agreement with the Department of Resources and Economic Development in the amount of \$5,591.10 for the Operation Stonegarden portion of the 2013 Homeland Security Grant Program. Effective upon G&C approval through August 31, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

[#51](#) **Authorized the Division of Fire Safety to enter into a grant agreement with the Southeastern NH Hazardous Materials Mutual Aid District in the amount of \$15,040 for activities associated with the development and implementation of emergency plans under the Emergency Planning and Community Right-to-know Act. Effective upon G&C approval through September 30, 2014. 100% Federal Funds. PASSED – Unanimous Vote.**

[#52](#) Authorized the Division of State Police to enter into a **sole source** contract with Valor Systems Inc., Oak Brook, IL, for the purpose of developing software to enable the Valor Law Enforcement Records Management System to interface with the State of NH J-ONE System, the eTicket System and the Crash Records Management System for criminal complaints, dispositions, and citations, in the amount of \$130,000. Effective upon G&C approval through June 30, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

[#53](#) Authorized the Grants Management Unit to enter into a memorandum of understanding with the Department of Health and Human Services, for funding of the purchase of Liquid Scintillation Counter, in the amount of \$75,000. Effective upon G&C approval through August 31, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

[#54](#) Authorized to enter into a grant agreement with the NH Police Standards and Training Council in the amount of \$323,284 for the Law Enforcement Terrorism Prevention-Oriented Activities portion of the 2011 Homeland Security Grant Program. Effective upon G&C approval through August 31, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

[#55](#) Authorized the Division of Fire Safety to enter into a grant agreement with the NH Association of Fire Chiefs in the amount of \$28,450 for activities associated with the development and implementation of emergency plans under the Emergency Planning and Community Right-to-Know Act. Effective upon G&C approval through September 30, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF TRANSPORTATION

[#56](#) Authorized the Project Development Division to establish various non-budgeted classes in various accounting units and to transfer \$105,240 between Highway Fund accounts and classes. Effective upon G&C approval through June 30, 2014. **Fiscal Committee approved. PASSED – Unanimous Vote.**

[#57](#) Authorized the Division of Operations to establish various non-budgeted classes and transfer \$20,000 between Highway Fund accounts and classes. Effective upon G&C approval through June 30, 2014. **Fiscal Committee approved. PASSED – Unanimous Vote.**

[#58](#) Authorized the Project Development Division to establish various non-budgeted classes in various accounting units and to transfer \$257,475 between Highway Fund accounts and classes. Effective upon G&C approval through June 30, 2014. **Fiscal Committee approved. PASSED – Unanimous Vote.**

[#59](#) Authorized the Bureau of Right of Ways request to pay property owners \$101,250 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from December 18, 2013 through January 3, 2014. Effective upon G&C approval. **PASSED – Unanimous Vote.**

[#60](#) Authorized to accept and place on file the Bureau of Right of Ways Contemplated Award List for amounts less than \$5,000 for the sum total of \$49,781.82 for the period extending from

October 1, 2013 through December 31, 2013. These awards are paid from various **Transportation Funds. PASSED – Unanimous Vote.**

[#61](#) Authorized to accept and place on file the Bureau of Constructions' quarterly summary of active project that may require contingency use for the period through December 31, 2013. **PASSED – Unanimous Vote.**

[#62](#) Authorized the Bureau of Planning and Community Assistance to enter into an agreement with the City of Manchester to provide funding of \$83,700 under the Federal Highway Safety Improvement Program through a local project administration process. Effective upon G&C approval through June 30, 2015. City is responsible for match requirements. **100% Federal Funds. PASSED – Pappas recused.**

[#63](#) Authorized the Bureau of Environment to enter into two individual agreements with the firms of Harris Miller Miller and Hanson Inc., Burlington, MA, and Vanasse Hangen Brustlin Inc., Bedford, NH, for air quality and noise related engineering services for various projects located throughout the State, for an amount not to exceed \$400,000 each. Effective upon G&C approval through February 28, 2017. **PASSED – Unanimous Vote.**

The following individuals from District 3 were nominated by Governor Hassan to serve on Boards and Commissions:

Peter A. Whelan, Portsmouth, NH to the Advisory Committee on Marine Fisheries
Thomas Klemm, Salem, NH to the Oil Fund Disbursement Board
Pamela S. Hall, Portsmouth, NH to the Volunteer New Hampshire Board of Directors

The Executive Council welcomes public input on nominations that are brought forward by the Governor for consideration and confirmation.

If you have interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume, to Jennifer Kuzma in care of the Governor's office and a copy to Executive Councilor Sununu.

Please feel free to contact me with concerns or support for any of the above individuals or any other issues you might have.

A listing of the Boards and Commissions, along with the qualifications required, can be found at <http://www.sos.nh.gov/redbook/index.htm>.